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Meeting date | time 8/16/2022 2:00 PM | Meeting location 246 Pleasant Street Suite 218,  
Concord

Type of meeting	Executive Committee Meeting	Attendees: Rhonda Siegel (Virtual), Jessica Bates, Marc Clement, Vicki Blanchard, Lisa Storez, Morissa Henn, Jo Porter, Jennie Duval, Sarah Goss, Joe Ribsam, and Robyn Guarino.
Facilitator	Marc Clement and Jo Porter	
Note taker	Jessica Bates	

## AGENDA TOPICS

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Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

Introductions were made around the room of those in attendance both in-person and virtual.

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At this time, the meeting was put into non-public session at 2:02 pm. Statement read by Vicki Blanchard. Seconded by Sarah Goss. Yay by all present.

**"I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV"**

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Time allotted | 25 minutes | Agenda topic: Recommendation Updates | Presenter Lisa Storez

This portion of the meeting is non-public and the records are sealed.

"The motion carries. We will not go in-to non-public session and ask that members of the public please leave the room. Those interested in attending the public session following the non-public session should wait in the hallway, we will open the door when we come out of non-public session."

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Time allotted | 20 minutes | Agenda topic: Picking topics for September | Presenter Jennie Duval

This portion of the meeting is non-public and the records are sealed.

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Meeting has put back into public session at 2:42 pm.

**Statement read by Vicki Blanchard. Seconded by Sarah Goss. Yay by all present.**

"I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy"

"The minutes are now sealed"

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*Time allotted | 20 minutes | Agenda topic: RSA-91 Education | Presenter Robyn Guarino*

Although this section of the meeting was conducted in public session this discussion was done under attorney client privilege.

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*Time allotted | 20 minutes | Agenda topic: Presentation to Stakeholders | Presenter Lisa Storez and Jessica Bates*

Although this section of the meeting was conducted in public session this discussion was done under attorney client privilege.

There was no other business and this meeting was concluded.