


2400 RESIDENT CLOTHING AND SHOES	
Chapter: Sununu Youth Services Center	Section: Sanitation and Hygiene
	New Hampshire Division for Children, Youth and Families Policy Manual Policy Directive: _____ Approved: _____ Effective Date: September 1, 2009 Scheduled Review Date: September 1, 2010 William W. Fenniman, DJJS Director
	Related Statute(s): RSA 621, and RSA 621-A Related Admin Rule(s): _____ Related Federal Regulation(s): _____

To ensure the proper appearance of residents we shall provide each resident with appropriate and properly sized clothing and shoes to be worn during his/her period of commitment or detention.

Purpose

The purpose of this policy is to establish the procedure for proper resident clothing and shoes.

Policy

- I. Determination of Clothing Size:
 - A. Upon admission the admission staff shall:
 1. Determine the appropriate sized clothing for the resident (underwear, pants, shirt or top, socks, shoes) and record the clothing sizes in the resident chart.
 2. Issue the resident one complete set of state-issued (facility) clothing (underwear, pants, shirt/top, socks, shoes).
 - B. Residential staff may, at any time, re-evaluate the sizing of a resident's clothing.
- II. Post-Admission Issuance of Clothing:
 - A. Detained residents shall receive an appropriately sized set of clean clothing daily from the checkroom in their residential unit during the period of their detention.
 - B. Committed residents shall receive an appropriately sized set of clean clothing daily from the checkroom in the Intake Unit during the period prior to their classification to a residential/treatment unit.
 - C. At the time a committed resident is classified to a residential/treatment unit, the resident:
 1. Shall receive a complete set of underwear (7 pairs of underpants, 7 pairs of socks, 3 sports bras (female), which will be marked with the resident's name (first letter, last name) on each piece in permanent marker). This personal set of underwear shall be placed with the resident's other personal items in the unit checkroom.

2. Shall begin to wear polo shirts, tee shirts, and outerwear in the color of the unit to which he/she has been classified.
3. May be permitted to wear his/her own shoes (which will be retrieved from the personal property storage room in the Admissions Unit).

III. Resident Shoes:

- A. Upon admission, detained residents shall be issued an appropriate sized pair of Velcro-strapped sneakers and a pair of shower flip-flops. Detained residents shall not be permitted to wear their personal footwear.
- B. Upon admission, committed residents shall be issued an appropriate sized pair of Velcro-strapped sneakers and a pair of shower flip-flops. After classification, committed residents may be permitted to wear their personal shoes.

IV. Clothing/Linen Representing a Risk: Notwithstanding any policy provision to the contrary, if it is determined that an article(s) of clothing or linen(s) presents possible risk to a resident, that article may be removed from the resident.

V. Storage Space: Space is provided in each residential unit's checkroom to store and issue clothing and other items required for daily operations.

VI. Special Clothing: When appropriate residents involved in food service, automotive trades, wood shop, or other special programs will be provided protective clothing and equipment.

VII. Clean Clothing: Residents' clothing will be washed by the central laundry at least three times per week.