


2330 RESIDENT JOBS AND ALLOWANCES	
Chapter: Sununu Youth Services Center	Section: Recreational Activities
	New Hampshire Division for Children, Youth and Families Policy Manual Policy Directive: _____ Approved: _____ Effective Date: January 1, 2010 Scheduled Review Date: _____
	William W. Fenniman, DJJS Director
Related Statute(s): RSA 621 and RSA 621-A Related Admin Rule(s): _____ Related Federal Regulation(s): _____	Related Form(s): _____ Bridges' Screen(s) and Attachment(s): _____

To provide an opportunity for committed residents to develop financial management experience and contribute toward restitution, the SYSC shall compensate residents for specified work performed on the Youth Development Center Campus (YDC Campus) and shall make weekly allowance payments for each qualified resident.

Purpose

The purpose of this policy is to establish the procedure for resident jobs and allowances.

Policy

- I. Resident Responsibility: Residents shall not be compensated for the performance of their responsibilities to care for their room and their personal possessions.

- II. Resident Jobs:
 - A. Under the direction of the Bureau Chief of Residential Services and in consultation with the Unit Manager, SYSC shall develop a list of jobs within each residential building for which compensation will be paid to residents who perform such jobs. These paid residential building jobs may include, but are not limited to:
 1. Vacuuming the dayroom.
 2. Dry mopping and dusting the multipurpose room.
 3. Daily maintenance of the exercise pen.
 4. Checkroom activities.
 5. Collection of trash.
 6. Collection of laundry.
 7. Sorting, folding, and storage of clean laundry.

 - B. Under the direction of the Bureau Chief of Residential Services, SYSC shall develop a list of jobs outside the residential buildings for which compensation will be paid to residents who perform such jobs. These paid jobs may include, but are not limited to:

1. Assistance in the Kitchen.
 2. Assistance in the Warehouse.
 3. Assistance with grounds keeping.
 4. Assistance with housekeeping outside the residential buildings.
- C. The hourly rate paid to residents for compensated work shall be reviewed every 2 years by the Bureau Chief of Residential Services and the Business Office as part of the biennial budget process.
- III. Resident Allowances: Each committed resident shall receive a weekly allowance of \$3.00 to be credited to his/her account (Individual Resident SYSC Account) if the resident is not placed on restriction during that week. A resident who is placed on restriction during a week is not eligible to receive allowance for that week. The amount of weekly allowance shall be reviewed every 2 years by the Bureau Chief of Residential Services and the Business Office as part of the biennial budget process.
- IV. Use of Funds Paid to Residents: With authorization from the Unit Manager or designee, funds paid to residents for jobs and allowance may be used to pay for damage to SYSC caused by the resident, for court-ordered restitution, and for personal items.