



Meeting date 8/23/2021 | time 2:00-3:30 | Meeting location OCME

Type of meeting	Executive Committee	Attendees: Rhonda Siegel, Jennie Duval, Marc Clement, , Jessica Bates, Jo Porter, Vicki Blanchard
Facilitator	Marc Clement and Jo Porter	
Note taker	Jessica Bates	

## AGENDA TOPICS

Time allotted | 15 minutes | Agenda topic Masking Options for September Meeting |

The Full Committee was sent this statement: *We are planning for our agenda and cases for the September meeting. We will meet in-person at the DOE. As of July 2021, [CDC recommends](#) that fully vaccinated people wear a mask in public indoor settings in areas of [substantial or high transmission](#). All of NH's counties meet that definition as our right now. In line with CDC, the executive committee also decided to highly recommend masks be worn for our meeting. We look forward to seeing you.*

Time allotted | 15 minutes | Agenda topic Annual Report

The annual report is due December 15, 2022. Sai Cherala has put out a request for the child death data. This report will include both this year's new recommendations as well as updates on last year's recommendations.

Time allotted | 10 minutes | Agenda topic Coverage for Jo for September Meeting |

Vicki Blanchard will facilitate the Recommendations, and Risk and Protective Factors portion for Jo at the September meeting.

Time allotted | 15 minutes | Agenda topic Meeting Dates for 2022 |

Full Committee Meetings will be the odd months of the year and Executive Committee meetings will be the even months. Same as 2021. Calendar invites have been sent to all members.

Time allotted | 15 minutes | Agenda topic Moment of Silence/Reflection at beginning of meeting |

We will try a moment of silence or reflection after going into non-public at the September meeting. This will help humanize the children we are reviewing.

**Introductions and Meeting was then put into non-public session by Jennie Duval, seconded by Vicki Blanchard, and then agreed upon by all remaining members in attendance.**

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Time allotted | 15 minutes | Agenda topic Case Selection for September |

This section of the meeting is not documented due to non-public status.

Meeting was then put back into public session. All members in attendance agreed and the minutes are sealed.